

19 January 2021, 1100, Microsoft Teams meeting

Present: Dr B Blacklaws (Chair), Dr I Boros, Mr M Elsdon, Dr I Henderson, Dr S Hoer, Dr X Moya, Dr S Stranks, Mr S Yates and Ms L Yates (Secretary)

1. Apologies for absence

Dr G Martell, Dr K Tibbles, Dr M Vinnell, Dr G Whish

2. Minutes

Minutes of the Sub-committee meeting held on 13 October 2020 were agreed and signed.

3. Matters Arising from the Minutes

- (i) Minute 13 (ii), 12.04.16: High Cross Waste Store - The pre-fabricated buildings are in place and undergoing final fitting out, expected to be completed in March 2021.
- (ii) Minute 6 (iv), 02.04.19: Addenbrooke's Trust Radiopharmacy/University Radiology Department - The Secretary reported that the RPS expected to be appointed has agreed to take on the role.

4. Membership and Remit

- (i) Remit - no changes
- (ii) Membership - The Safety Office has received Dr Barbara Blacklaws' appointment letter.

5. Accidents and Incidents

The Secretary provided information on the accident / incidents reported to the Sub-committee.

6. Report from EARRPS

Mr Yates reported the following:

Veterinary School - No change since the last meeting. Three yearly X-ray equipment tests were carried out in October 2019 and are next due in 2022.

MRC Epidemiology – None of the DEXA units have been operational since March last year, and there are no immediate plans to re-introduce scanning.

WBIC IRMER Support - Very few PET/MR scans have taken place in WBIC during the reporting period, with any that do occur being the result of follow-up trial scans. In connection with such a scan involving Ga-68 DOTOTATE, minor advice has been provided regarding the transfer of residual Ga-68 from WBIC to the Division of Experimental Medicine and Immunotherapeutics in the ACCI for cell labelling purposes.

The last IRMER audit of WBIC took place in December 2018, and it is believed that the majority of the resulting actions have been addressed. Once activities within the Unit

Safety Office
Greenwich House
Cambridge CB3 0TX

Tel: +44 (0) 1223 333301
Fax: +44 (0) 1223 330256
Email: safety@admin.cam.ac.uk
www.safety.admin.cam.ac.uk



return to normal, it will be appropriate for another audit to take place.

CPRMS - In accordance with Trust procurement procedures CPRMS has recently been through a tendering process for the supply of the personal dosimeters issued through CPRMS. As a result, new dosimeters will start to be issued from 1st April 2021, however the reports received and other aspects of the service should be unaffected. More information will be provided over the course of the next couple of months.

7. Laser and other non-ionising radiations

The Secretary reported to the Sub-committee that laser audits were currently discontinued due to COVID-19. HSE have carried out a review of the Control of Electromagnetic Fields at Work Regulations 2016 and are expected to provide feedback in due course.

8. Training Courses

- (i) RPS Update meeting 2021 - The Secretary reported the next meeting would be held via Microsoft Teams.
- (ii) RPS two-day course 2021 - Discussions are taking place with EARRPS on how best to proceed with this course.

9. Building & Infrastructure

- (i) Anne McLaren Building - Agreed to remove from future Agendas.
- (ii) Biomedical Campus Atria - The Secretary noted that she continues to be consulted on laboratory standards.
- (iii) Toxicology Unit / Hadar - This was now up and running and it was agreed to remove from future Agendas.
- (iv) Department of Physics - The Secretary reported she had responded to a query regarding laser interlocks for Cavendish 3.
- (v) National Institute of Agriculture Botany (NIAB)/Plant Sciences - Dr Henderson reported that the building is occupied by Department of Plant Sciences staff but no further news on plans for radiation work. Options regarding work were again discussed, with a reminder that the building is not currently covered by a University EPR Permit. The Secretary to write to the Head of Department and DSO to remind the Department of the requirements for future radiation work. Item then be taken off future Agendas.
- (vi) Veterinary School Surgery facilities - The Secretary reported that the Department is planning a refurbishment to adapt one of the surgical areas to accommodate both ionising radiation and laser work (X ray Brachytherapy unit, a C-arm and a Class 4 surgical laser).

10. Environment Agency

The Secretary reported that discussions and virtual (Teams) inspections took place in November and December 2020 for the Anne McLaren Building, 307 Huntingdon Road and the West Cambridge site covering 4 EPR Permits. Only minor issues were raised. Awaiting RASCARS and written feedback for all inspections including clarification on the level of practical detail within the BAT assessment required by the current inspector.

11. Health and Safety Executive

As noted under item 7, HSE have carried out a review of the Control of Electromagnetic Fields at Work Regulations 2016.



12. Resignations and New Appointments

Resignations and appointments were noted.

13. Meetings Attended

Online AURPO liaison meetings and seminars continue to be attended where possible.

14. Other Business

- (i) Transport – CDG 09 (19) Radiological Emergencies Transport; Currently awaiting advice from the appointed DGSA on the level of detail required in emergency plans as they have recently experienced ONR inspections in which this issue was raised.

15. Dates of next meeting

Tuesday 13th April 2021 at 11.00am (Microsoft Teams)