

19 January 2016, 1100, Cairo Room, Greenwich House

Present: Dr B Blacklaws (Chair), Dr P Grime, Mr A Hardwick, Mr A Moss,
Dr E Rees, Prof S Russell, Dr K Tibbles, Dr M Vinnell, Ms L Yates (Secretary) and
Mr S Yates.

1. Apologies for absence

Dr F Aigbirhio
Dr M Kalberer
Mr M Elsdon

2. Minutes

Minutes of the Sub-committee meeting held on 20 October 2015 were agreed and signed.

3. Matters Arising from the Minutes

- (i) Minute 13 (i), 20.10.15: Environment Agency Meeting – it was confirmed that Dr Vinnell has asked the relevant School contacts to take this forward (Karl Wilson and Keith Savill) as this was not specifically a radiation security issue but a general security related issue.

4. Membership and Remit

- (i) Dr Rees, representative from the School of Technology, was welcomed to the meeting.

5. Accidents and Incidents

None to report.

6. Report from EARRPS

Mr Yates had nothing significant to report.

7. Laser and other non-ionising radiations

The European practical guide on compliance with the EMF Directive has now been published. A consultation pack for the draft EMF regulations has been circulated by HSE. The Secretary responded to the consultation in association with the Scientific and Technical Committee of AURPO. The UK EMF regulations are due to be implemented by 1 July 2016.

8. Training Courses

- (i) RPS Update meeting, 16 March 2016, Department of Physics. A draft programme handed out at the meeting was discussed. The title of the meeting was agreed as 'Back to the Future'. The Secretary to confirm the 'hot topics' (suggestions welcomed).

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- (ii) RPS Two-day RPS Course, 14/15 June 2016 at Department of Pharmacology - date was noted.
- (iii) Bespoke training – a reminder that bespoke safety training is available to departments on request when needed. A training course was provided to Scintigraphy users at the Department of Veterinary Medicine in November.

9. Building & Infrastructure

- (i) WBIC – the new GMP hot cell facility has now been completed and is to be commissioned soon. The EA inspector has requested a visit and this has been arranged for 25th February 2016. Building work has started on the main WBIC building PET-MR and MR facility. Discussions with the architects are ongoing. Dr Tibbles confirmed a hoarding area is being installed around the old Clinical School Workshop building which will house some WBIC facilities (scanner and staff facilities).
- (ii) Bellatrix – no further information on this project at this time.
- (iii) Capella – the consultation continues. Adequate space and good facilities are planned. This includes a dedicated room for unsealed source work, but it has been noted that it is reasonably foreseeable that (supervised area) radiation work may take place in parts of general laboratories. However, this is only possible where laboratories are designed to a good (easily cleanable) standard.
- (iv) Department of Medicine – Dr Tibbles reported that groups are moving back into the recently refurbished area this week. Four supervised areas have been incorporated into the design.
- (v) Department of Pathology, Molteno Building – nothing to report.
- (vi) Biomedical Campus, Atria – nothing to report.
- (vii) Old Cavendish – work continues on site. Safety Office to continue to carry out further monitoring on request prior to refurbishment of particular areas.
- (viii) MRC Unit transfers - several small MRC Units are to become part of the University. Dr Tibbles and the Secretary are involved in the transfer planning process.

10. Environment Agency

- (i) CTSA and EA visit 15/16 December 2015 - Stem Cell, Chemistry and Engineering were visited on the first day (sealed sources) and Biochemistry and Pharmacology on the second day (unsealed sources). Minor points were noted including labelling of equipment containing sealed sources where the equipment is classed as the "container". The issue of older and possibly redundant sources was also discussed. RASCARs have not yet been received.
- (ii) CTSA and EA visit 25 February 2016 - The inspector plans to visit the Addenbrooke's site: CRUK-CI (for unsealed and sealed sources), the new hot cell facility at WBIC and unsealed source laboratories at several other Departments (not yet confirmed).
- (iii) An outstanding RASCAR point from an EA/CTSA visit in June 2015 has not yet been completed. This was a suspended Category 3 non-compliance relating to security – all actions completed except the URN (not yet received as Security Company had not supplied the necessary paperwork to the Police).



11. Health and Safety Executive

No items to report.

12. Resignations and New Appointments

Resignations and appointments were noted.

13. Meetings Attended

(i) AURPO East Anglian Regional meeting, 29/10/16 - Secretary attended

14. Other Business

None to report.

15. Date of next meeting

12 April 2016 at 11.00am, Jaffna Room, **Greenwich House**