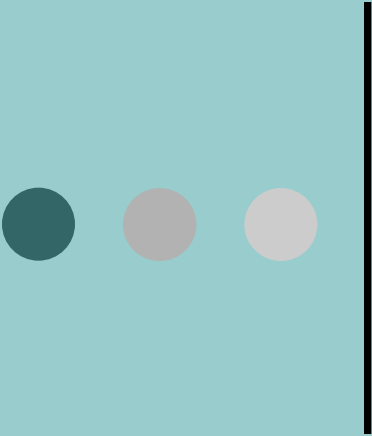




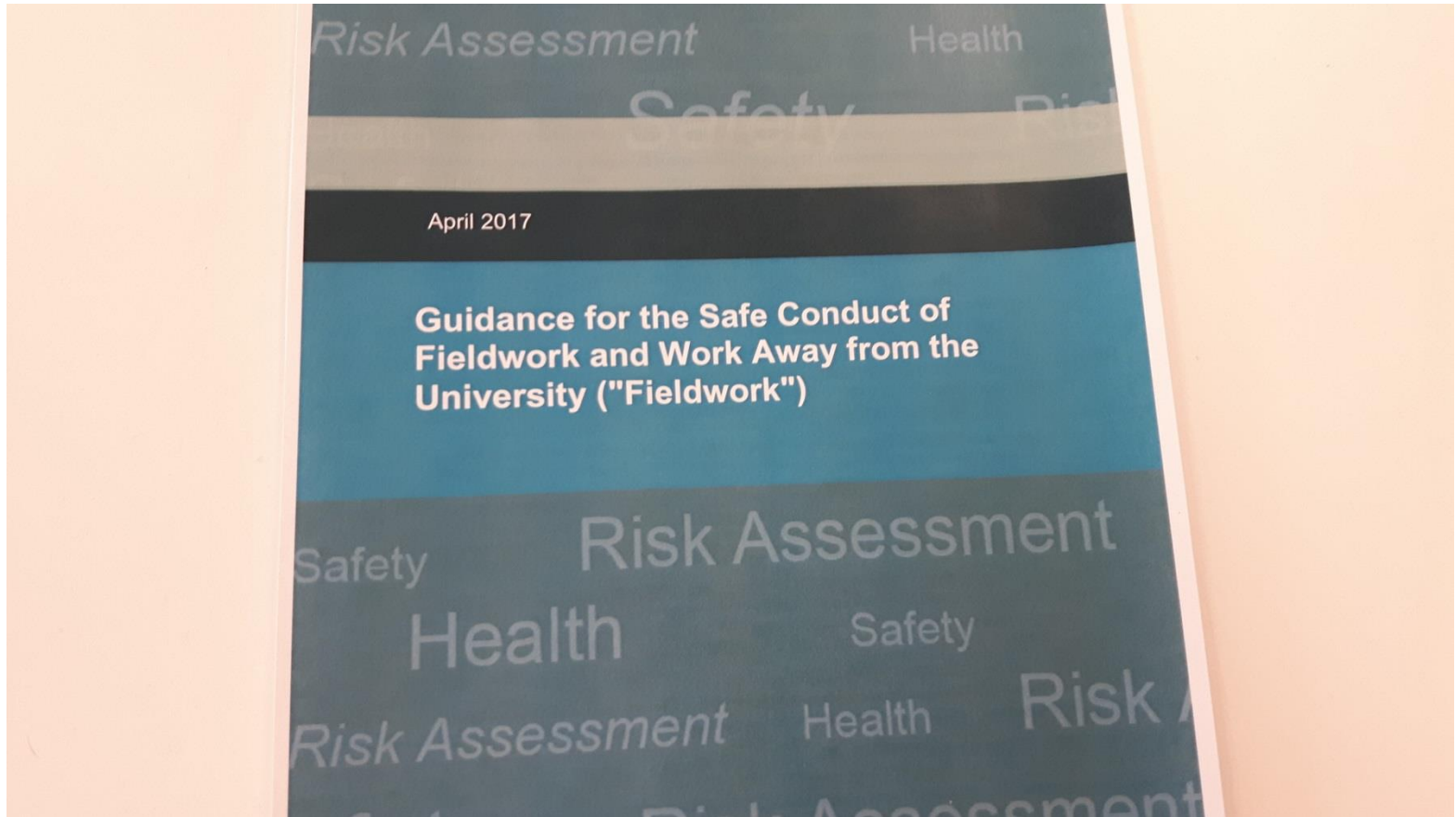
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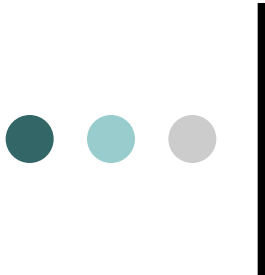
Guidance for Overseas Fieldwork

*Will Hudson, Deputy Director
Occupational Health & Safety Service*



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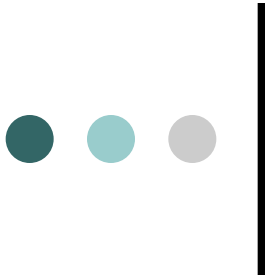


Definition of fieldwork

“Any work carried out by staff, researchers or students for the purposes of teaching, learning, research or other activities while representing the University off site”



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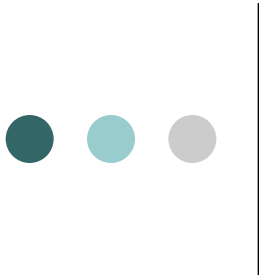
- 
- This definition includes activities such as attendance at conferences, undertaking social science interviews as well as fieldwork involving hazardous activities and locations
 - Much fieldwork defined above is often carried out by individuals travelling and working alone





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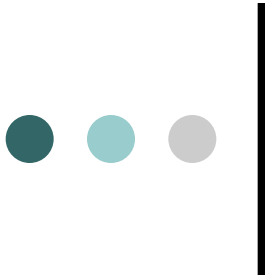


Effective Risk Assessment is the key

- A careful examination of what in your fieldwork project could cause harm yourself or the people you are working with
- Understanding if you are creating a risk you are in the best place to complete the risk assessment



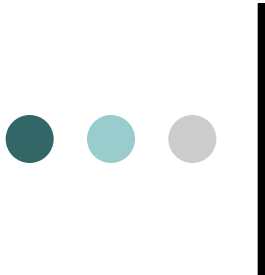
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Planning and preparation...1

- Identify the hazards and risks associated with the location, activities and the environment
- Any known medical conditions that could trigger whilst away ?
- Arrange for suitable immunisations and anti-malarials well in advance of the trip
- Suitable first aid kit
- FCO
- Contact details

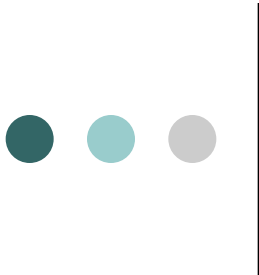




Planning and preparation....2

- Awareness of local customs
- Full scope of the work
- Register with UK or national embassy or consul
- Visit dentist before you travel
- Food and drink
- Communication in an emergency
- Leisure time





Planning and Preparation 3 Personal Safety & Security

- Pre visit site checks
- Known local contacts & knowledge
- Training in dealing with aggression, mugging and assault including physical and sexual
- Familiarity with local customs, dress and celebrations





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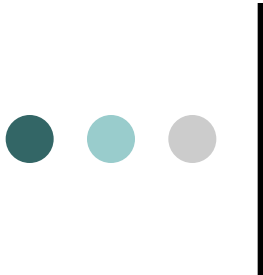
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Risk Assessment must be completed at the planning stage

- Identify the tasks and associated hazards
- Decide who might be harmed and how
- Evaluate the risks and decide on precautions – and importantly make sure they are implemented
- Record the findings
- Review and up date as necessary



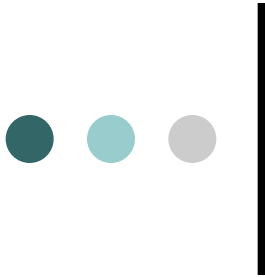


Insurance may be invalid if no
Risk Assessment is in place!



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Make your risk assessment appropriate for the work you are doing

- What the hazards are
- How could you be harmed
- Are contact details up to date
- What happens if the political situation changes
- Emergency procedures
- Dynamic Risk Assessment





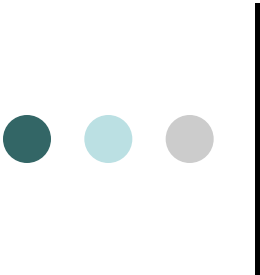
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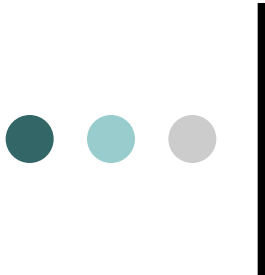


Lots of information is
available to help you



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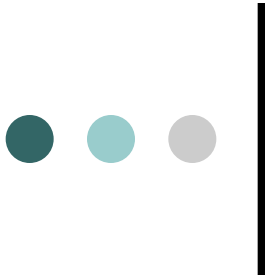


British Standard BS8848 2014

- Specification for the provision of visits, fieldwork, expeditions and adventurous activities outside the UK
- Can be used as a benchmark for existing safety management procedures
- Includes University and Academic fieldwork



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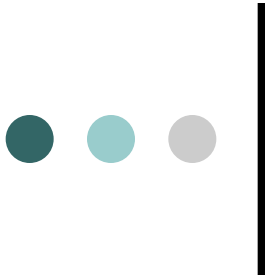
University and College Employers Association (UCEA)

Guidance on Health and Safety in
field work

“Provides a framework for establishing
policies and procedures that enable
staff, students and other participants
in HEI’s to undertake fieldwork safely”



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Social Research Association

Code of Practice for the Safety of Social Researcher

- Relevant to working in unfamiliar environments
- www.the-sra.org.uk



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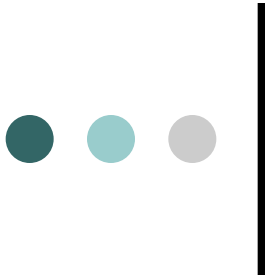
Geological Fieldwork Code

Geologists Association

Sets out very clear points for safe working in the field



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Foreign and Commonwealth Office

- www.fco.gov.uk



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‘Oxford handbook of Expedition and
Wilderness Medicine
ISBN 978-0-19-968841-8’



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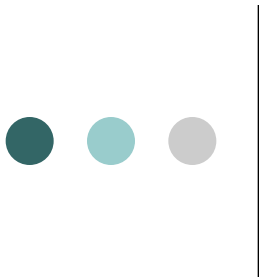
Saferedge

- When working in areas of the world that are considered “high risk”
- Need specialist advice
- www.saferedge.com
- Contact through the Safety Office
- Form HSD055M must be completed



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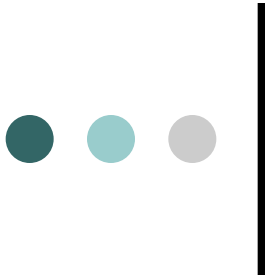


The law does not expect you to eliminate all risks and the University is certainly not risk averse

- Carry out the risk assessment with minimum fuss
- Health and Safety Office here to assist and support you
- Talk to your colleagues



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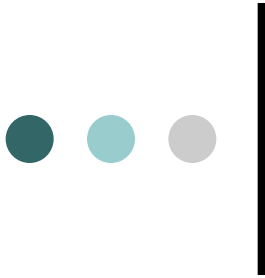


Case Study

- Female Phd student studying the Muslim Brotherhood in Egypt



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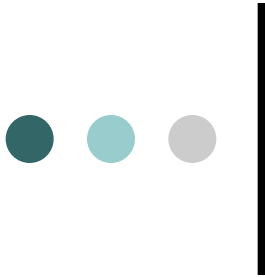


First Aid

- Everyone should have a minimum knowledge of emergency first aid
- Suitable first aid kit for the work and environment
- Personal first aid kit
- Report all accidents
- Emergency procedures



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Summary

- Planning and preparation
- Adequate and appropriate risk assessment including personal safety
- Occupational Health
- Risk assessment **MUST** be completed before Insurance is obtained
- Lots of sources of information



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